

Dear Parents,

Please take a few minutes to review the school rules for dropping off and picking up students at school. We have noticed an increase of unsafe practices and need to correct them so that our students can arrive safely and on time. We need your continued help and cooperation. Please follow these rules to ensure that you can get in and out of the parking lot quickly.

1. **THERE IS NO PARKING IN THE DROP-OFF LANE!** This is a drop-off or pick up lane only. If you need to exit your vehicle, please park in the parking lot. Not only does parking in the drop-off lane make it hard for our other parents to get into the lane, but also it is **against the law and you could get ticketed.**
2. **Please have your child ready to exit** the vehicle when you arrive at the school. It is hard to keep the flow of traffic running smoothly when we have parents writing checks, fixing hair and children eating their breakfast in the drop-off lane. We do understand that there are days when you are running behind but if you need a few extra minutes with your child please park in a parking space and have them use the crosswalk.
3. **Do not encourage, ask, or demand that your children run across traffic** to get to your parked car. *Always use crosswalks if available.*
4. **Please pull all the way forward** when you drop your child off. We understand how convenient it is to drop off at the west end of the school, but it makes it very difficult for anyone else to get in to either of the lanes in the parking lot. This is causing severe congestion - even on 7000 S. in front of the school. We have a large number of students in our school and we need to accommodate everyone. If everyone pulls all the way forward, we can get more cars into the drop-off lane.
5. Please have your child **exit out the right side** of the vehicle. It is not safe for them to exit on the left into the thru lane. Please never stop in the thru lane, especially to drop off or pick up children. This not only impedes the traffic but is very dangerous for your child.
6. If there are cars passing you in the thru lane please let them by before you pull into that lane to exit the parking lot. They have the right of way.
7. **Do not yell at, curse or make obscene gestures** toward our teachers whose concern is for the safety of all children.
8. **Do not pick up or drop off students in the bus zone** unless you are driving a school bus, a marked day care van, or have a temporary pass (available in the office) for students needing extra time to get in and out of vehicles because of physical limitations.

Your cooperation is greatly appreciated. We are always looking for additional volunteers to help in the parking lot. If you are interested in helping please let us know.

Ms. Annette Huff, Principal